



Thornhill Junior & Infant School Admissions Policy 2019/2020

Reception, KS1 or KS2

Applying to Reception Class

You need to apply for a reception class place. The responsibility for admission to the reception class rests with the Local Authority as explained in the *Primary School Guide for Parents* <http://www.kirklees.gov.uk/beta/admissions/pdf/primary-guide.pdf>

There are 60 places in our reception class and 60 places in each year group from Year 1 through to Year 6.

If there are fewer applications than there are places available, everyone who applies will be offered a place. When there are more applicants than there are places available there has to be a way of deciding which children are offered places. This is done by having admission criteria, also known as oversubscription criteria, which are considered in order:

1. Children in public care (looked after children).
2. Children who live in the school's priority admission area (PAA) who have an older brother or sister attending from the same address at the date of admission (the younger sibling rule)
3. Children who live in the Priority Admission Area (PAA)
4. Children who live outside the PAA but who have an older sibling attending the school
5. Children who live outside the schools PAA (decided on who lives closest to school)

Notes

- a) Children in priority 1 above may be admitted above the published admission number (PAN).
- b) If we cannot agree to requests for admission in priorities 2 to 5 above without exceeding the PAN, we will give priority up to the PAN to children living nearest the school.
- c) Distance is measured in a straight line from a child's home address to the school.
- d) Measurements are calculated using seven-figure grid references for each address taken from Ordnance Survey ADDRESS-POINT® data. This grid reference relates to a point that falls within the permanent building structure corresponding to the address. The boundary of the building structure for the address is derived from Ordnance Survey land-Line data. For smaller, residential properties the grid reference denotes a point near the centre of the building. For larger properties, like schools with, for example, multiple buildings and large grounds, the grid reference relates to a point inside the main addressable building structure. The distance calculated is accurate to within 0.1 metres.

- e) 'Live' means the child's permanent home at the date when applications close or, if a significant house move is involved, the latest reasonable date before the final allocation of places.
- f) A PAA means a geographical area determined by Kirklees in consultation with the governing body of the school. It is called this because children living there normally have priority for admission over children who live elsewhere. It is also referred to as the catchment area.
- g) Children with statements of special educational need are admitted to mainstream schools, special units and special schools separately from the general admissions policy.

Applying to KS1 and KS2

Transfer from one school to another can only happen at the start of term unless there is a significant change of address. A transfer is dependent on a place being available. Please contact the school in the first instance to establish availability of a place.

Right of Appeal

It is possible to appeal to the Local Authority if you are refused a place in a KS1 or KS2 class, the Kirklees booklet 'Primary School Guide for Parents' gives details on how to do this. The booklet can be obtained through Kirklees Admissions Office, telephone 01484 225007 or 225008 or email pupiladmissions@kirklees.gov.uk